The Testing Services staff will return to campus full-time beginning on Monday, July 26, 2021.

SDSU’s commitment remains to be the safety, health and well-being of all campus community members including students, staff, faculty and visitors. SDSU is closely following the COVID19 guidelines set forth by national, state and local public health and government officials as well as the Centers for Disease Control and Prevention.

All visitors to campus are asked to perform a self-check of COVID-19 related symptoms prior to coming to campus and remain home if you are experiencing any symptoms, including fever, dry cough, difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat or loss of taste or smell.

Beginning with the fall 2021 semester, the California Government Exam will no longer be available on-line and will resume to an in-person exam on the SDSU campus.

Title 5, California Code of Regulations, Article 5, Section 40404 requires that all students demonstrate an understanding of American history, the United States Constitution, and California state and local government. According to the SDSU General Catalog, a student may elect to complete the California state and local government portion of the American Institutions requirement by either:

1. Taking the California Government Exam available online through SDSU Testing Services (for August 2021 and December 2021 graduates only at this time)

   or

2. Completing one of the SDSU courses listed in the American Institutions Requirement section of the SDSU General Catalog.

Please note, if you register for the exam and you have not filed for August 2021 or December 2021 graduation, you will not be given access to the exam and you will not receive a refund. Please make sure you file for graduation before registering for the exam.

General Exam Information

The online California Government Exam is composed of 50 multiple-choice questions worth two points each. A score of 60% or more will be necessary to pass. The assessment is 45 minutes in length, and there is no penalty for guessing. The exam may be taken up to two attempts.

(Exam information was updated June 2020)

Fee, Registration and Transfer Information

Currently the California Government Exam is only available in an online format and only for students who have filed for August 2021 or December 2021 graduation.

The exam fee is a non-refundable $20.00. To register go to http://testing.sdsu.edu. The exam fee can be transferred to a different test date with advance notification. It may not be transferred to another individual or to a different exam. You must send an email to staar@sdsu.edu requesting a transfer to the new date. Please include your name and Red ID in the body of the email. You must request the date transfer prior to the registration deadline of the test for which you are already registered. You can also visit the Testing Services virtual front desk and show your RedID to request a date transfer.

Once you have registered and paid for the exam, you should review your Admission Ticket for details regarding the exam and prohibited items. You can access your Admission Ticket at the Testing Services Student Login.

<table>
<thead>
<tr>
<th>Exam Date</th>
<th>Exam Time</th>
<th>Exam Location</th>
<th>Registration Deadline*</th>
<th>Scores Released by</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday, July 23</td>
<td>2:00 pm</td>
<td>Online in Canvas**</td>
<td>Monday, July 19</td>
<td>Tuesday, July 27</td>
</tr>
<tr>
<td>Friday, August 20</td>
<td>2:00 pm</td>
<td>Online in Canvas**</td>
<td>Monday, August 16</td>
<td>Monday, August 23</td>
</tr>
</tbody>
</table>

* Sessions will be closed when testing capacity is reached regardless of registration deadline or posted dates.

** You must activate your SDSUid before you will be given access to Canvas for this exam.

How to Access the Online Exam

Please read through the following information very carefully to make sure you are prepared in advance of your test date and time.

1.- Required Respondus Monitor –

This will record you during an online, non-proctored exam. You will be required to take a photo of yourself and your valid identification (make sure your valid ID is close enough to the camera that we can see your photo), and take video of your testing area. Your computer must have a functioning webcam and microphone to use Respondus Monitor. If you need a webcam and/or microphone, you can contact the SDSU Emergency Crisis Response Team (ECRT) for assistance. Mac users must have Adobe Flash Player installed to Safari, even if a different browser is normally used. A broadband connection is also required.

2.- Required Respondus LockDown Browser –
This version of the Respondus LockDown Browser is required for the online California Government Exam [http://www.respondus.com/lockdown/information.pl?ID=469641291](http://www.respondus.com/lockdown/information.pl?ID=469641291). LockDown Browser is a browser to replace what you may currently be using (e.g. Chrome, Firefox, Edge, etc). It locks down your screen so that you will not be able to access other resources on your computer during the exam. You cannot use Respondus LockDown Browser on a Chromebook, cell phone or tablet and cannot take the exam using these devices.

3. **After Downloading Respondus Lockdown Browser**

After downloading the version of Respondus LockDown Browser from the link above, double click on the LockDown Browser shortcut icon on your desktop. You will be asked which server. Click the dropdown menu and select Canvas. If you have any programs open, you will be asked to close them. Click the Close Process button. Please note that you may have to click multiple times to move forward. Next, click the Agree & Continue button. You will then be asked to log into Canvas with your SDSU email. Follow the instructions listed below in "Accessing and Starting the online exam."

4. **Recommended Practice Prior to the Exam Date**

It is highly recommended that you test Respondus LockDown Browser and Monitor the DAY PRIOR to your actual exam date. You will not want to run into any technical issues the day of the exam as problems could affect your performance on the exam. You can practice using Respondus LockDown Browser and Monitor by completing the three (3) question “Practice Test to Make Sure You Can Utilize Respondus LockDown Browser & Monitor.” Log into Canvas and click on Quizzes on the top left. Be proactive and check your system in plenty of time to troubleshoot issues if you have any and to make sure you feel comfortable with the tools.

5. **SDSU Instructional Technology Student Resources**

It is recommended that you review the Respondus LockDown Browsers Student Guide. If you need additional technology assistance, please click on the Technology tab on this website [https://virtual-academic-help.sdsu.edu/](https://virtual-academic-help.sdsu.edu/)

6. **Exam Restrictions**

Once you start you must complete the exam in one sitting. You will have no longer than 45 minutes to submit your exam responses. You must take the exam alone and without assistance. You may not access, view, or use the following items throughout the test: hoodies, hats, dictionaries, notes, reference materials, books and reading materials, scratch paper, cameras (excluding webcam used for Respondus Monitor), electronic devices including calculators, cellphones, second computers, fitness trackers, music players, headphones, earbuds or other ear devices. **Failure to follow these guidelines will result in a score delay or a voided score.**

7. **Accessing and Starting the online exam**

Log into Canvas (sdsu.instructure.com). Click on SDSU-Testing Services California Government Exam HR. Go to Quizzes and click on the date of your exam. Next click on the test. Read the instructions and click Begin. You will have 45 minutes from the start of the exam to complete the exam and submit your responses.

**Students with Approved Accommodations**

Students with accommodations already authorized by the SDSU Student Ability Success Center (SASC), and placed on the SDSU Testing Services reservation system by SASC, should contact Testing Services at staar@sdsu.edu 72 business hours in advance of their test date and time to allow for approved accommodations to be arranged. SASC information can be found at [http://go.sdsu.edu/student_affairs/sds/](http://go.sdsu.edu/student_affairs/sds/)
Information contained herein is subject to change without notice.