Piedra del Sol Application 2012-2013

Thank you for your interest at living at Piedra del Sol. Review all documents carefully, as an incomplete or incorrect application will delay processing. For any questions not covered herein, the PDS staff can be contacted at 619-594-2274 or PDS@mail.sdsu.edu.

2012-2013 Application Timeline

Wednesday, February 15th: Applications available on the housing website at http://housing.sdsu.edu/housing/piedra.aspx and attached to this pdf pages 3-5. Click on the Piedra del Sol (PDS) tab. Each person applying to the apartment must complete an individual application (contained herein). Each student whose name is proposed to be on the lease must complete a separate application.

Wednesday, February 22nd: Application will begin to be accepted at PDS office.

Thursday, March 15th by 5pm: Applications due. Only complete applications are processed. When turning in applications, these materials are to be turned in together, as a set of applications. Applications will then be reviewed and ranked according to total units/credits of the application group.

Wednesday, March 21st: Notification of review or rejection of applications, via e-mail. Be sure your email address on the application is current and legible.

Thursday, March 22nd: Leases will be available for pick-up at the PDS Manager’s or Lounge office. Notification of approval of credit check and application will be pending until the background/credit check are completed.

Wednesday, April 11th by 5pm: Signed lease and first month’s rent payment due by 5 p.m. to the Manager’s office.

PDS Manager’s Office Hours: Monday thru Thursday 3:45 pm to 5 pm

Lounge Office Hours:

    Monday: 10 am to 2 pm
    Tuesday: 7 pm to 10 pm
    Wednesday: 10 am to 2 pm
    Thursday: 8 am to 12 pm
    Friday: 10 am to 2 pm
    Saturday: 10 am to 2 pm
    Sunday: Closed

Office hours are subject to change without notice. Changes will be posted on office door, call to make an appointment at 619-594-2274 or the Lounge Office at 619-594-1350.
Application Information

- All forms must have original signatures. No faxes or copies will be accepted.
- A complete application (all pieces filled out entirely, correctly, & legible) must be received before ANY processing will begin.
- When turning in applications, each student whose name is proposed to be on the lease must complete a separate application. These materials are then to be turned in together, as a group/set of applications. Single applications will not be considered for occupancy.
- Do not leave blanks (except on “Guarantee and Assumption…’ form) - if no information put “N/A”

A Complete Application Consists of…

1. **Completed and signed application**: Please fill in all blanks with pertinent information and if no information is to be provided, write “N/A” - if any fields are left blank, this may delay or prevent the approval process.
   - List units as units **completed**, NOT including the units you are currently enrolled in.
   - Give a phone number where you (not your parents) can be reached.
   - Provide both a local address and a permanent address. If you currently live in the halls, indicate that clearly on the line provided.
   - **Current Employer**: If unemployed or not employed in California, list your source of rent. If receiving financial aid and/or loans, submit an unofficial copy of award letter and proof of loan activation.
   - **Rental References**: If you live at home, please put “Home”. If you lived in the SDSU Residence Halls, specify hall and room number.

2. **“Guarantee and Assumption of Tenants Obligations” Form**: This form needs the signature of a parent or guardian, who can be financially responsible for the applicant for the duration of the lease.
   - Do not fill in the first line (“[Lease] dated as of…”) - Leave BLANK. **There cannot be any changes or whiteout on this form** - if a mistake is made, get a new copy online.
   - The second line needs to contain the name of the applicant, not the parent.
   - This form must contain original signatures (i.e., it can be faxed out to signers, but must be mailed back. No faxed or copied signatures will be accepted).

3. **Copy of transcripts (please include)**: **Unofficial** is best. This is the documentation we need to show you are an SDSU student in good standing with the university.
   - **Transfer students**: Please provide proof of acceptance to San Diego State University (SDSU) in the form of a letter from the University and a copy of your (unofficial) transcripts from where you are transferring credits/units. We will only accept the number of units accepted by the University – a maximum of 90.

4. **Photocopy of Identification (please include)**: Driver’s License and SDSU Red ID card. If you are a transfer student and do not yet have an ID card, just provide a copy of your drivers License.
2012-2013
Piedra del Sol Application

PRINT (in ink) OR TYPE ALL INFORMATION CLEARLY
(Applications must be ORIGINAL, COMPLETE, & LEGIBLE to be Accepted - NO Faxes)

Units completed as of Fall 2011 – (DO NOT Include enrolled ): ________

☐ MALE ☐ FEMALE Date of Birth

LAST NAME (Surname) FIRST NAME Social Security No.

( ) Telephone Number Driver’s License Number / State Red ID Number

Expected Date of Graduation E-mail Address

Current Mailing Address Permanent Address (if different)

☐ SDSU Residence Hall and Room Number:

PDS APARTMENT SIZE: _____ Two-bedroom _____ Three-bedroom _____ Four-bedroom _____ Sublease

PDS PREFERRED START DATE: ________________ (month)

(All Efforts will be made to accommodate your complex preferences and lease length but it cannot be guaranteed)

OTHER APPLICANTS TO THE ABOVE APARTMENT

Applicant Name __________________________ RED ID: __________________________

Applicant Name __________________________ RED ID: __________________________

Applicant Name __________________________ RED ID: __________________________

Applicant Name __________________________ RED ID: __________________________

CURRENT EMPLOYER

Employer Name __________________________ Address __________________________

Work Phone ( ) ________________ Extension ________ How Long Employed? ________________

Position __________________________ Supervisor __________________________ Phone __________________________

Complete Applications can be turned in to the Management Office, Lounge Office or deposit box in Piedra del Sol at

Piedra del Sol Management Office (619) 594-2274
San Diego State University
5600 Hardy Avenue
San Diego, CA 92115

Current Mailing Address Permanent Address (if different)
Gross Monthly Income $ __________ If unemployed, source of rent: _______________________

RENTAL REFERENCES
(Please list most recent first. If you live at home, please put “Home”. If you’ve lived in the SDSU Residence Halls, specify if desired)

Title/Location __________________ Address _______________________________________

Landlord ___________________ Landlord Phone __________________ Rent paid $ _____ How long? ____

Title/Location __________________ Address _______________________________________

Landlord ___________________ Landlord Phone __________________ Rent paid $ _____ How long? ____

Current SDSU Residence Hall and Room Number: ____________________

•IMPORTANT•IMPORTANT•IMPORTANT•IMPORTANT•IMPORTANT•

Note that this application does not make a “complete application.” Additional materials include:

* Guarantee and Assumption of Tenants Obligations” form—Must be original signature signed by a parent or guardian. Please leave top “dated as of” space blank.
* Copy of SDSU unofficial transcripts or SDSU acceptance letter and transcripts from transferring institution
  Copy of Red ID card and current Drivers License
  $32 credit check fee (A check made payable to ‘SDSU’) unless currently live in SDSU Halls
  Letter stating “I give SDSU OHA permission to review my judicial conduct” signed with your RED ID number

Should the application for Piedra del Sol / Villa Alvarado known as “The Apartment” residency be conditionally accepted by the Landlord, within 10 business days following additional conditions will be met by the residents: (1) all Residents proposed to reside in the subject

THE UNDERSIGN RECOGNIZES THAT AS A PART OF THE LANDLORD’S PROCEDURE FOR PROCESSING THIS APPLICATION, AN INVESTIGATIVE CONSUMER REPORT MAY BE PREPARED WHEREBY INFORMATION MAY BE OBTAINED THROUGH CREDIT REPORTING AGENCIES AND PERSONAL INTERVIEWS WITH NEIGHBORS, FRIENDS AND OTHERS WITH WHOM THE UNDERSIGED MAY BE AQUAINTED. IT IS ALSO UNDERSTOOD THAT THE STAFF OF STUDENT RIGHTS AND RESPONSIBILITIES ON THE SAN DIEGO STATE UNIVERSITY CAMPUS MAY DISCLOSE INFORMATION REGARDING THE UNDERSIGNED’S DISCIPLINARY RECORD. THIS INQUIRY INCLUDES INFORMATION AS TO UNDERSIGNED’S CREDIT, CHARACTER, GENERAL REPUTATION, PERSONAL CHARACTERISTICS AND MODE OF LIVING.

“The above resident application information, to the best of my knowledge, is true and correct.”

X __________________________________ Date: ______________________

Print Name

X __________________________________

Signature

OFFICE USE ONLY

Date Received: _______________________________________

Received by: ___________________________________________

[ ] Completed Application

[ ] Credit Check Fee Attached ( $32.00 ) or Currently living in _____________________ hall.

[ ] COMPLETED
GUARANTEE AND ASSUMPTION OF TENANT’S OBLIGATIONS

In consideration of, and as an inducement to, the execution of the Student Apartment Lease ("Lease") dated as of _________ _______ by the Trustees of the California State University by and through San Diego State University ("Landlord"), entered into with _________ _______ ("Tenant"), the undersigned Guarantor[s] hereby personally and unconditionally: [1] guarantee to Landlord and its successors and assigns, for the term of the Lease and thereafter as provided in the Lease, that Tenant shall punctually pay and perform each and every undertaking, agreement and covenant set forth in the Lease; and [2] agree personally to be bound by, and personally liable for the breach of, each and every provision in the Lease.

Guarantor[s], and each of them, waive: [a] acceptance and notice of acceptance by Landlord of the foregoing undertakings; [b] notice of demand for payment of any indebtedness or nonperformance of any obligations hereby guaranteed, [c] protest and notice of default to any party with respect to the indebtedness or nonperformance of any obligations hereby guaranteed; [d] any right Guarantor[s] may have to require that an action be brought against Tenant or any other person as a condition of liability, [e] all rights to payments and claims for reimbursement or subrogation which any of the Guarantor[s] may have against Tenant arising as a result of the execution of and performance under this Guarantee by the undersigned Guarantor[s]; [f] any and all other notices and legal or equitable defenses to which Guarantor[s] may be entitled; and [g] any and all right to have any legal action under this Guarantee decided by a jury.

The undersigned Guarantor[s], and each of them, consent and agree that: [i] Guarantor’s direct and immediate liability under this Guarantee shall be joint and several; [ii] Guarantor[s] shall render any payment or performance required under the Agreement upon demand if Tenant fails or refuses punctually to do so; [iii] such liability shall not be contingent or conditioned upon pursuit by Landlord of any remedies against Tenant or any other person; and [iv] such liability shall not be diminished, relieved or otherwise affected by any extension of time, credit or other indulgence which Landlord may from time to time grant to Tenant or to any other person including, without limitation, the acceptance of any partial payment or performance or the compromise or release of any claims, none of which shall in any way modify or amend this Guarantee, which shall be continuing and irrevocable during the term of the Lease and for so long thereafter as there are monies or obligations owing from Tenant to Landlord under the Lease.

If Landlord is required to enforce this Guarantee in a judicial proceeding, the prevailing party in such proceeding shall be entitled to reimbursement of its costs and expenses as provided by law. Each party shall bear its own respective attorney’s fees. If Landlord is required to utilize legal counsel (including in-house counsel) in connection with any failure by the undersigned Guarantor[s] to comply with this Guarantee, the said Guarantor[s] shall reimburse Landlord for all of the above-listed costs and expenses incurred by it. In any judicial proceeding, these costs and expenses shall be determined by the court and not by a jury.

All capitalized terms that are not defined in this Guarantee shall have the meaning given them in the Lease.

IN WITNESS WHEREOF, each of the undersigned has hereunto affixed his/her signature, under seal.

GUARANTOR(S)

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