

# INTERFRATERNITY COUNCIL



## CONSTITUTION AND BYLAWS

### **PREAMBLE:**

Sharing a primary loyalty to the University and seeking a close cooperation and spirit of goodwill among fraternities for their individual and mutual benefit, the fraternity chapters at San Diego State University do establish these Constitution and Bylaws as a charter for the exercising of a responsible self-government of their affairs within the student body.

### **ARTICLE I: NAME**

The name of this organization shall be Interfraternity Council of San Diego State University.

### **ARTICLE II: PURPOSE**

The purpose of the Interfraternity Council shall be to promote the best interests of the University, to assist and strengthen fraternities individually and collectively in the achievement of their worthy purposes, to provide a medium for the exercising of self-government and the self-regulation of fraternity affairs, to offer opportunities for further development and expansion of fraternity life on campus, to act as liaison between fraternities and the University administration, to offer a common meeting ground for all fraternities, and to foster fellowship and goodwill among the fraternities and the student body as a whole.

### **ARTICLE III: SCOPE OF AUTHORITY**

Section 1: The scope of authority for the Interfraternity Council shall be legislative, administrative, judicial, and advisory. By virtue of authority vested in it by these Constitution and Bylaws, the Council shall have power to regulate all matters of Interfraternity interest, except those that are of institutional policy, to which the Interfraternity Council is free to make recommendations to the University. Authority for the Interfraternity Council is derived through recognition by Student Life and Leadership.

Section 2: All policies and activities of the Council and its member fraternities shall be in compliance with University policies, including but not limited to the Student Organization Handbook and any applicable local, State and Federal laws.

Section 3: The Council shall manifest its judicial authority, as delegated by the Vice President for Student Affairs, through the IFC Judicial Director.

### **ARTICLE IV: MEMBERSHIP**

Section 1: Fraternity chapters rather than individuals shall be considered members of the Interfraternity Council.

- Section 2: The regular membership of the Interfraternity Council shall consist of such fraternity chapters as are in good standing at the time these Constitution and Bylaws shall be adopted and of such other chapters as may thereafter be admitted to membership by the Council.
- Section 3: Membership in the Interfraternity Council is at all times a privilege which may be withdrawn only for good cause by the Interfraternity Council in accordance with these Constitution and Bylaws and the Student Organization Handbook.
- Section 4: Eligibility for appointed or elected student officer positions may not be limited on the basis of race, religion, national origin, ethnicity, color, age, , marital status, citizenship, sexual orientation, gender identity, or disability. The organization shall have no rules or policies that discriminate on the basis of race, religion, national origin, ethnicity, color, age, marital status, citizenship, sexual orientation, gender identity or disability.
- Section 5: INACTIVE STATUS
- When a member fraternity no longer has twenty (20) active members, the fraternity shall automatically be placed on inactive status.
- A. A fraternity may be placed on inactive status only once during a two year period. Inactive status may last up to two (2) consecutive semesters, after which time the Council shall review and determine the membership status of the fraternity.
  - B. Inactive status grants the fraternity participation in Interfraternity affairs and activities at the discretion of the Council without the privilege of voting, and relieves the chapter from paying IFC dues and the IFC presidential assessment. An inactive fraternity, however, is still responsible for paying the IFC recruitment assessment, new member assessment, and special assessments as determined by the Council.
  - C. When an inactive fraternity has twenty (20) active members, it shall automatically be placed on active status.
  - D. If at the end of the two semester period, said fraternity is unable to maintain twenty (20) members, it may appeal to the Council for a continuation of inactive status. The Council, by two-thirds (2/3) vote of the entire voting membership, may grant no more than one continuation of inactive status. The time period for this continuation shall not exceed the academic semester in which the continuation is granted.
  - E. If said fraternity is unable to maintain the active membership requirements as stated above at the end of the granted continuation, is not granted a continuation of inactive status, or falls below the minimum membership size requirement again within a two year period, the fraternity shall be dismissed from the Council.
  - F. Once dismissed, a fraternity must be absent from the Interfraternity Council for three (3) years, after which time said fraternity may petition to recolonize according to the provisions stated in Article IV, Section J.
  - G. If a dismissed fraternity is unable to maintain twenty (20) active members after the first year of recolonization, the fraternity will be dismissed from the Council and must go through IFC's regular expansion procedures to gain membership status in IFC.
- Section 6: SCHOLARSHIP REQUIREMENTS
- A. Each semester a grade point average shall be calculated for each member fraternity. The G.P.A. is based only upon regularly enrolled classes for credit at San Diego State University (excluding Extended Studies and Open University classes). The chapter G.P.A. shall be the mean G.P.A. of its members, including initiates, pledges or associate members, and holdovers, as indicated on the chapter's official roster as of the third week prior to the last day of classes, excluding members with less than six units. If a fraternity believes a reported composite G.P.A. is inaccurate, it can submit an appeal within two weeks after the distribution of the semesterly scholarship report. Appropriate documentation from the Office of the Registrar must be submitted for any individual grade changes.
  - B. A mean chapter G.P.A shall not fall below a 2.3 overall for two (2) consecutive semesters. If a chapter does fall below a 2.3 overall G.P.A, said fraternity will be suspended from IFC until said fraternity can achieve a mean G.P.A of 2.3 or higher.
  - C. If a fraternity's semesterly G.P.A. is 0.15 or more above the all-undergraduate men's average (AUMA) for that same semester, the fraternity shall be named to the IFC Academic Honor Roll and shall receive a plaque from IFC.
  - D. The goal of IFC is to have the mean grade point average for all chapters equal to or higher than the SDSU all undergraduate male GPA (AUMA). If a chapter fails to attain the AUMA, the chapter shall be placed on IFC Academic Warning and be required to submit an academic

improvement plan to the IFC Scholarship Director by the end of the third week of the following semester. If a chapter is greater than .10 below the AUMA the chapter shall be placed on IFC Academic Probation.

- E. Chapters on Academic Warning Status shall turn in a detailed Academic Improvement Program to the IFC Scholarship Director for approval by the end of the third week of the semester.
- F. In addition to submitting an academic improvement plan the following sanctions shall apply to chapters on IFC Academic Probation:
  - First semesters: loss of one noise permit
  - Second consecutive semester: loss of all noise permits
  - Third consecutive semester: social suspension (no organized social functions)
  - Fourth consecutive semester: placed on IFC Academic Suspension - loss of all IFC privileges including but not limited to noise permits, participation in the IFC sports league, and IFC voting privileges.
  - Fifth consecutive semester: Full IFC suspension is imposed.
- G. If a chapter is on IFC Academic Probation or Suspension, none of the individual chapter members who are on academic probation with the University shall be eligible to participate in IFC Sports.

#### Section 7: PROBATION AND SUSPENSION

Probation: Unless otherwise stipulated, a fraternity on probation loses no rights or privileges. A fraternity on probation must have all events approved by Student Life & Leadership with the exclusion of chapter meetings.

Suspension in Abeyance: A suspended fraternity loses all privileges of membership including, but not limited to, the right to vote, the privilege of receiving noise permits, and the privilege of participating in the IFC , , , and any IFC sponsored social event. Retain the right to play sports unless they have unsportsmanlike conduct. A suspended fraternity retains the privilege of participating in IFC sponsored leadership workshops and community service projects. A suspended fraternity must continue to fulfill the obligations of membership, including paying dues, submitting rosters, attending meetings and complying with all IFC and University policies.

Suspension: When a fraternity is put on suspension they are no longer recognized.

#### Section 8: AFFILIATE STATUS

- A. Any general social fraternity that has obtained on-campus status as a male social fraternity but is not a member of the IFC shall be considered an IFC affiliate. Instances in which the IFC affiliate status may apply includes, but is not limited to, a fraternity which does not receive an invitation to colonize from IFC but comes to the campus without benefit of an invitation and obtains official University recognition.
- B. An IFC affiliate is entitled to one non-voting seat on IFC and to participate, without a vote, in all committees and discussions, which directly affect the SDSU Student Organization Handbook governing all social fraternities and sororities.
- C. An IFC affiliate is required to adhere to all provisions of the SDSU Student Organization Handbook and is subject to hearings and sanctions as stipulated in the Student Organization Judicial Board Manual.
- D. An IFC affiliate is not entitled to any of the privileges of IFC membership as outlined in these IFC Constitution and Bylaws. An IFC affiliate may not participate in any program or event which is planned or sponsored by the IFC, including but not limited to social activities, community service projects, Greek Week, Greek homecoming events, Fraternity Presidents Association, Junior IFC, etc.; however, the Council, by a two-thirds (2/3) vote of the entire voting membership, may invite an IFC affiliate to participate in such activities. An affiliate member may obtain one noise permit per community service project the chapter completed, up to a maximum of three permits per semester, with at least 70% of the chapter participating in each project and documentation (letter from the charity or monitoring by IFC representative) submitted to the IFC Advisor.

- E. An affiliate of the IFC may become a full voting member in the following manner: After a three year period, beginning from the time the affiliate fraternity has gained its affiliate status from the University and colony status from its national fraternity (which ever is later), the affiliate fraternity can request a vote to become a full member of the IFC. If two-thirds (2/3) or more of member fraternities vote in the affirmative, then the affiliate becomes a full member. The affiliate fraternity may only request one vote per semester.

## ARTICLE V: ORGANIZATION

### Section 1: DELEGATES

Each member fraternity shall have two seats on the council. One seat will be a voting seat, the other a non-voting seat. The non-voting seat shall be held by the Junior IFC delegate. The voting seat shall be held an executive member of the member fraternity. In his absence only the chapter president or a chapter executive committee member approved by the IFC President may vote. At the beginning of every semester each fraternity will submit a list of their two delegates. In order for there attendance to be validated that delegate must be present at roll call, unless approved by IFC President.

### Section 2: EXECUTIVE BOARD

- A. The twelve (12) elected officers of the Council shall be the President, Vice President, Judicial Director, Secretary, Treasurer, Activities Director, Recruitment Director, Public Relations Director, *Sports Chair*, *Scholarship and SOE*, *Risk Manager*, and the Associated Students Liaison.
- B. No IFC executive officer may serve as his chapter's delegate or representative. Executive officers do not have a vote in Council meetings, except that the President is empowered to break (but not create) ties.
- C. IFC executive officers must be undergraduate dues-paying members of their chapters who are active initiate members and must not be on academic probation. Members of chapters that are under disciplinary suspension in abeyance from IFC are ineligible.
- D. No more than three members of a single fraternity shall hold executive offices concurrently, with an exception made for the transition period.
- E. No member of the IFC executive committee may serve, at any time of his term on the executive committee, as his elected fraternity president.
- F. All executive officers must be active members of a fraternity with regular IFC status, and all executive officers must be in good academic standing with the University (i.e., not on academic or disciplinary probation).
- G. The Executive Committee shall meet weekly during the semester and at such other times deemed necessary by the IFC President. The Executive Committee is empowered to take action on behalf of the Council if action must, by necessity, be taken during a school recess or when it is not possible to consult the Council.
- H. No Executive Committee's G.P.A., overall and/or semester, shall fall below a 2.5 G.P.A. If one's semester G.P.A does fall below a 2.5, one will be placed on probation where mandatory check-ins with the IFC advisor will occur.
- I. No more than one unexcused absence from executive and delegate meetings.(please refer to article VIII section V. An excused absence would include medical, school business pertaining to exams and family emergencies and shall be approved by the IFC President.
- J. The duties and responsibilities of the executive officers shall be as follows:

### PRESIDENT:

1. Have overall responsibility for the operation of the Interfraternity Council.
2. Call and preside at all regular and special meetings of the IFC Executive Board and IFC delegate meetings
3. Call and preside at all meetings of the Fraternity Presidents (Phi Pi Alpha).
4. Review, approve and sign all IFC checks and contracts involving the council.
6. Coordinate the fall, spring and all special IFC officer elections.
7. Report to the IFC Advisor and Greek Life Coordinator.
8. Maintain a complete and up-to-date President's file.

9. Train his successor and remain in an advisory capacity for two months after her successor takes office.
10. Maintain a minimum of ten (10) office hours per week during the academic year, during at least seven (7) weeks of the summer break, and during a minimum of two (2) weeks of the winter break.
11. Perform all other duties pertaining to this office.
12. The President has the authority to break a tie, but not to create a tie in Council meetings.
13. If a vote needs to be made during a recess or break, the IFC President has the ability to call for an online vote through emails.
14. Guide, monitor, and help the Junior IFC president with his position.

**VICE-PRESIDENT:**

1. Perform the duties of the President if the President is absent or unable to perform his duties.
2. Responsible for all committees and other duties delegated him by the President.
3. Serve as chairman of the Junior IFC and the IFC Expansion Committee.
4. Plan and coordinate, in cooperation with the appropriate Panhellenic Association officer, all educational programs such as New Member Series and Greek Retreats.
5. Serve with the Panhellenic Vice President to oversee all IFC sponsored philanthropic activities.
6. Serve as the IFC Liaison to the Panhellenic Association Council meetings.
7. Guide, monitor, and help the Junior IFC vice president with his position.

**JUDICIAL DIRECTOR:**

1. Assist Student Life & Leadership staff in investigating reports of alleged misconduct.
2. Assist Student Life & Leadership staff in resolving complaints.
3. Determine, in consultation with Student Life & Leadership staff, whether a case is to be referred to the Student Organization Judicial Board.
4. With the approval of Student Life & Leadership staff, to offer an administrative sanction (Settlement Agreement) in lieu of referral to the Student Organization Judicial Board.
5. Serve as an ex-officio, non-voting member of the Student Judicial Board panels on cases involving IFC member fraternities. If the fraternity of which the IFC Judicial Director is a member is involved in an incident, then the IFC Judicial Director's judicial responsibilities shall be assumed by another member of the IFC Executive Committee, selected by the IFC President.
6. Guide, monitor, and help the Junior IFC judicial director with his position.  
 \*\*Candidates for Judicial Director must be an active initiate for at least two consecutive semesters and must not be on academic probation. The IFC Judicial Director may not concurrently serve as another IFC executive officer, chapter president, or Student Organization Judicial Board member. All candidates should be interviewed by the Fraternity Presidents Association prior to their election.

**SECRETARY:**

1. Be responsible for keeping IFC files, rosters and directories up-to-date and accurate.
2. Take minutes and attendance at all meetings of the IFC meetings.
3. Type and distribute the minutes for all meetings of the IFC meetings.
4. E-Mail IFC minutes to Chapter Presidents, Delegates and Advisors on a weekly basis.
5. Work with the Treasurer in coordinating travel arrangements for the Executive board and the IFC Advisor when needed.
6. Carry on all correspondence of the council.
7. Bi-annually review the Bylaws and make recommendations to IFC for amendments.
8. Maintain a complete and up-to-date Secretary's file.
9. Observe parliamentary procedure during Council meetings.
10. Perform any other duties usually pertaining to this office.
11. Maintain and update the sanction points given to the IFC chapters.
11. Guide, monitor, and help the JIFC secretary with his position.

**TREASURER:**

1. Be responsible for the general supervision of the finances of the San Diego State University IFC.

2. Be responsible, along with the President and IFC Advisor, for the presentation of the general IFC account budgets for the following semester by the twelfth week of the current semester. Following the approval by IFC, the Treasurer is responsible for providing a copy of the budget to each IFC member fraternity.
3. Receive all payments due to IFC, including recruitment fees and dues, and issue receipts accordingly.
4. Be responsible for the prompt payment of all bills due by IFC.
5. Sign all IFC account checks and be responsible for the counter-signatures.
6. At the close of his term in office, submit an audit report to IFC.
7. Maintain complete and up-to-date financial records as part of her Treasurer's file.
8. Perform all other duties usually pertaining to this office.
9. Guide, monitor, and help the Junior IFC treasurer with his position.

**ACTIVITIES DIRECTOR:**

1. Serve as the Greek Life Activities Board (GLAB) chair in the coordinate and execute both Homecoming and Greek Week activities (in cooperation with the Panhellenic Association, USFC, and NPHC Activities Directors) and all other social and community service activities.
2. Create an activities calendar prior to each semester.
3. Perform all other duties usually pertaining to this office.
4. Guide, monitor, and help the Junior IFC activities director with his position.

**RECRUITMENT DIRECTOR:**

1. Plan, coordinate, and execute all recruitment activities to be conducted by IFC.
2. Preside at Recruitment Committee meetings, regular or special (composed of Recruitment Chairman from each member fraternity).
3. Organize and submit, for approval to the Council, a master plan and budget for the IFC Recruitment Program.
4. Conduct and regulate all recruitment activities and perform all other duties pertaining to recruitment.
5. Coordinate with Student Life and Leadership when Rush Week will occur no later than the second to last delegate meeting of each semester.
6. Serve as the IFC Unity and Brotherhood Chair after the recruitment period is over.
7. Guide, monitor, and help the Junior IFC recruitment director and unity/brotherhood chair with his position.

**PUBLIC RELATIONS DIRECTOR:**

1. Co-edit a Greek newsletter with the Panhellenic, USFC, NPHC Public Relations Directors. The newsletter must be published at the beginning and conclusion of the semester.
2. Work with the Activities Director and Recruitment Director in publicizing IFC sponsored events.
3. Disseminate information about IFC and chapter community service efforts to local and campus media.
4. Organize and strive to improve the overall image of fraternity life at SDSU by working with other public relations avenues and perform all other duties usually pertaining to this office.
5. Stay in constant communication with the Daily Aztec to promote Greek awareness.
6. Maintain and update the IFC website.
7. Guide, monitor, and help the Junior IFC public relations director with his position.

**ASSOCIATED STUDENTS LIAISON:**

1. Attend all AS meetings and to grant all slating power to said delegate with prior IFC approval.
2. Prepare annual report to maintain IFC council seat on A.S.
3. Act as a Liaison between A.S. and IFC.
4. Represent all IFC men on AS and vote with the best interest for the fraternity community.
5. Hold a board position or sit on a committee that is designated by A.S other than IFC.

**SCHOLARSHIP and STANDARDS of EXCELLENCE CHAIR:**

1. Organize meetings of chapter scholarship and standard of excellence chairmen.

2. Explore new avenues and incentives to amplify academic performance throughout the fraternity system, and to recognize fraternities and fraternity members who have made academic accomplishments.
3. Coordinate the IFC Academic Assistance Program for individuals who are on university Academic Probation.
4. Act as the liaison to the Order of Omega and the Gamma Sigma Alpha executive boards.
5. Create scholarship awards for the end of the year banquet.
6. Help fraternities complete and pass the standards of excellence binders.
7. Guide, monitor, and help the Junior IFC scholarship and standards of excellence chair with his position.

**SPORTS CHAIR:**

1. Serve as the official liaison between the Interfraternity Council and the Associated Students Recreational Sports Office.
2. Keep track of all sports points and update the council of these numbers at delegate meeting and on the Facebook page/website.
3. Create sports award for the end of the year banquets.
4. Keep track of all San Diego State University sports related news and keep the council updated.

**RISK MANAGEMENT CHAIR:**

1. Co-chair, with Panhellenic, USFC, NPHC the SDSU Chapter of GAMMA (Greeks Advocating the Mature Management of Alcohol).
2. Coordinate arrangements for intra-chapter social monitoring of events.
3. Work with the Judicial Director to coordinate informational judicial conferences arising from reported violations.
4. Report necessary correspondence from the national chapter of GAMMA.
5. Maintain a complete and up-to-date Risk Management Notebook.
6. Plan and co-facilitate yearly GAMMA training sessions and retreats.
7. Plan and coordinate semester risk management speakers.
8. Work closely with Judicial Director in preventing risk for IFC and its fraternities.
9. Guide, monitor, and help the Junior IFC risk management chair with his position.

**Section 3: IFC ADVISOR**

- A. An Interfraternity Council Advisor shall be appointed by the Director of Student Life & Leadership.
- B. The Advisor shall serve as an ex-officio, non-voting member of the Council, the Executive Committee, and other IFC Committees.
- C. If a vote needs to be made during a recess or break, the IFC Advisor has the ability to call for an online vote through emails.

**Section 4: FRATERNITY PRESIDENTS ASSOCIATION**

- A. The Fraternity Presidents Association (ΦΠΑ) will serve as a forum for the exchange of information and ideas among Fraternity Presidents.
- B. The President of each member fraternity will be a representative to the Association. The President shall have the privilege of one vote. No proxy votes will be allowed.
- C. The IFC President shall be the chairman of the Association. The IFC President shall have the power to break a tie but not make a tie. The Advisor will serve as an ex-officio non-voting member of the Association.
- D. The Association shall meet a minimum of twice a semester and at such times deemed necessary by the IFC President.

**Section 5: JUNIOR INTERFRATERNITY COUNCIL**

- A. The Junior IFC will serve as a and leadership development program for new initiates to stress Greek unity and provide a forum for the members to build leadership skills.
- B. Each fraternity shall designate one (1) fraternity member to serve as a voting member of Junior IFC. He will have the privilege of one vote at the Junior IFC meetings held every week.
- C. Although one (1) member per chapter is mandatory, a chapter may send a maximum of three members
- D. The IFC Vice President, in partnership with the IFC advisor, shall serve as the liaison between Jr. IFC and IFC. The IFC Advisor shall serve as a non-voting ex-officio member of Junior IFC. The IFC Treasurer shall over see all Junior IFC financial matters.

- E. The Junior IFC shall meet every week on campus during the regular semester and at times deemed necessary by the IFC Advisor between the hours of 8:00am-4:30pm
- F. Any proposal drafted by the Junior IFC must be submitted to the IFC for any suggestions, corrections, and final approval.

## ARTICLE VI: MEETINGS

Section 1: Meetings of the Interfraternity Council shall be called at the discretion of the Executive Committee. The Council shall hold meetings every week during the academic semester. The Executive Committee shall meet once a week during the academic semester.

Section 2: Special meetings of the Council may be called by petition from any of the IFC member fraternities, or by the Executive Committee, provided only that 48 hours notice is given to each member fraternity.

Section 3: No absentee votes shall be allowed at any meeting of the Council. However, the chapter president may appoint a replacement delegate from the member fraternity's executive committee, to be approved by the IFC President, to vote in his place for that meeting.

Section 4: An IFC executive officer may not represent or vote for his fraternity.

Section 5: Only delegates of member fraternities and executive officers may make motions. Motions must be submitted in writing to the Secretary by the conclusion of the meeting in which they were proposed.

### Section 6: QUORUM

All matters not specifically mentioned in these Constitution and Bylaws shall be decided by a majority of a quorum. A quorum shall consist of one delegate from two-thirds (2/3) of the member fraternities with voting privileges.

Section 7: Regular Interfraternity Council meetings shall be open to all members of IFC fraternities, the IFC Advisor, and guests approved by the President.

### Section 8: PARLIAMENTARY AUTHORITY

Meetings shall be conducted according to the parliamentary procedure which is prescribed in *Robert's Rules of Order Newly Revised*, subject to the limitations of these Constitution and Bylaws.

### Section 9: SANCTION POINTS

- A. Sanction points shall be given to IFC fraternities absent at given meetings.
- B. Five (5) sanction points will be given for being absent to an IFC delegate meeting. Two and a half (2.5) will be given for being late to IFC meetings. In addition, two and a half (2.5) will be given for being absent to GAMMA (Greeks Advocating the Mature Management of Alcohol), GLAB (Greek Life Activities Boards), and JIFC (Junior Interfraternity Council).
- C. If a Fraternity holds more than ten (10) at any given time, said Fraternity is disqualified from all IFC sporting events until said Fraternity falls below ten (10) sanction points. If a Fraternity holds more than twenty (20) sanction points at any time, said fraternity must attend a judicial hearing with the IFC executive Judicial director where the judicial director will determine a sanction.
- D. 100% of your chapter must complete 1 hour of community service for 5 points to be reduced from your point total. Or 50% of your chapter must complete 1 hour of community service for 2.5 points to be deducted..

## ARTICLE VII: ELECTIONS

Section 1: All executive officers shall be elected for one year terms.

Section 2: Applications shall be opened at the regular weekly meeting the first week of March. (See Article V, Section 2C for qualifications for office.)

Section 3: Approval of the slate shall be held at a regular weekly IFC meeting once the slate is announced. Installation of the new executive officers shall be four weeks from the date of election

Section 4:

Officer elections shall be elected with a slate. The slating process is as follows:



- A) A slating committee shall be comprised of one (1) member from Student Life and Leadership, one (1) elected member of the current IFC executive board, and one (1) elected member by Phi Pi Alpha.
- B) After applications are turned in, the candidates for President and Judicial shall make a speech to Phi Pi Alpha. At this meeting, the Phi Pi Alpha shall make a vote through secret ballot. The elected Phi Pi Alpha member shall then endorse the candidate elected to the slating committee.
- C) An interview process will occur between the candidates and the slating committee. This interview shall last no longer than twenty (20) minutes, with the exception of the president who may have thirty (30) minutes.
- D) The committee may go back to their respective groups for feedback about each candidate to make the best selection for their said group. However, this must be done before the slating committee may create the slate.
- E) There will be a designated period (48 hours) for the slate to be reviewed and challenges to be made. In the case of challenges, only a candidate who has participated in the slating process may challenge the slate and shall do so by notifying the slating committee immediately after the slate has been read.
- F) Once the slate has been challenged, a run-off shall occur where each candidate running may give his speech.
- G) For a challenger to be elected, he must receive no less than two-thirds (2/3) of the possible votes. Anything less than two-thirds (2/3) and the slated candidate shall be elected.

Section 5: Elections shall be conducted by secret ballot.

Section 6: Each fraternity has one (1) vote, and the IFC executive members are non-voting members.

#### **ARTICLE VIII: VACANCIES AND REMOVAL FROM OFFICE**

Section 1: An election for an elected position vacancy on the Executive Committee shall be held at the IFC meeting following the meeting of the official announcement to the Council of a vacancy. Vacancies may be temporarily filled by presidential appointment until such election is held.

Section 2: Should the President vacate his office for any reason, the Vice President shall assume the duties of the President until the next regular IFC meeting, at which nominations for President will be accepted with an election at the following regular IFC meeting.

Section 3: The Executive Committee may, at its discretion, remove any executive officer with two or more unexcused absences from Council meetings or Executive Committee meetings during the semester. The Executive Committee shall decide whether an absence is excused.

Section 4: Any executive officer who fails to maintain the eligibility requirements stated in Article V, Section 2C shall be removed from office.

#### **Section 5: RECALL OF OFFICERS**

The Council may, by a two-thirds (2/3) vote of its total membership eligible to vote, recall an executive officer after written charges, signed by one-third (1/3) of the voting delegates or representatives are presented before the Council and the individual has heard the charges and been given an opportunity to answer them. The recall motion shall be tabled until the next regularly scheduled meeting at which time it shall be voted upon.

#### **ARTICLE IX: COMMITTEES**

Section 1: The President and Vice President shall appoint, at their discretion, the chairmen of any

.. committee necessary to perform the functions of IFC.

Section 2: The appointments of the chairmen are subject to the confirmation of a majority of this Council.

Section 3: The chairman of each committee shall appoint, with the approval of the President, the members of his respective committee.

Section 4: The Executive Committee may remove any committee chairman or committee member, who, in their opinion, is not satisfactorily doing the duties for which he has been appointed.

Section 5: The chairman of each committee shall submit a report to the Council at each meeting of IFC.

## ARTICLE X: DUES, ASSESSMENTS, AND FINES

### Section 1: DUES

Each member fraternity shall pay semesterly dues of \$12 per member (including pledges/new members) on the chapter's official roster. These dues shall be paid two (2) weeks after the main IFC distribution has occurred.

### Section 2: RECRUITMENT ASSESSMENTS

Yearly recruitment assessments shall be in an amount determined by IFC recruitment rules.

### Section 3: SPECIAL ASSESSMENTS AND FINES

The Council has the authority, by majority vote, to levy assessments and fines for special purposes.

### Section 4: PRESIDENTIAL STIPEND ASSESSMENT

The IFC President shall receive a stipend equal to fifty dollars (**\$50.00 per member fraternity that is recognized by Student Life and Leadership at the start of each semester. The stipend shall be paid in full the last delegate meeting of each semester.**

**Section 5: The IFC President will be responsible for fulfilling his duties. If** at any time the council determines that the IFC President isn't fulfilling his duties, the council may, by a two-thirds (2/3) vote, terminate the stipend, on a prorated basis. If such action is to be considered by the Council, the IFC Vice President will preside over the meeting during the discussion and vote on the matter.

### Section 6: FINE FOR ABSENCES

A fraternity shall be fined twenty-five (\$25) dollars for the third and each additional meeting the voting representative misses within a semester. The fraternity president shall be notified in writing that his fraternity has missed at least two meetings before the fraternity can be fined.

### Section 7: FINANCIAL DELINQUENCY

At the time any member fraternity is seven days past due of fifty (\$50.00) dollars or more a letter of financial delinquency shall be forwarded to the Chapter President. The member fraternity shall have two options before being placed on IFC Suspension in abance in accordance with Article IV Section 7.

1. Pay in full all delinquent amounts within 3 days, or
2. Elect a payment plan.

This payment plan must be submitted in writing within 3 days of delinquency notice date to the IFC treasurer. The payment plan shall be structured according to the following:

- 60% of total debt due in seven (7) days,
- 20% of total debt due in fourteen (14) days,
- 20% of total debt due in twenty one (21) days, and
- Total of 100% of debt paid within twenty one (21) days or four weeks.

This payment structure applies to individual assessments on the date that they are approved in Council. If at any time the payment structure is not met a suspension letter will be sent to the Chapter President in accordance with Article IV Section 7.

\*\*In the event of extenuating circumstances, the chapter president and/or IFC delegate may submit an oral or written appeal to the IFC within the three (3) day period stipulated above, and the suspension shall be deferred until the next regular IFC meeting. At said meeting, the IFC delegates shall have the power, by majority vote, to postpone or cancel the suspension if it is deemed that the fraternity has a valid appeal. The affected fraternity shall not receive a vote in this matter, and if the appeal is denied, shall be suspended until retribution is fulfilled.

## ARTICLE XI: REGISTRATION

### Section 1: ROSTERS

Each member fraternity shall be required to submit a list of its active initiates, pledges or new members, and San Diego affiliate members by the end of the date specified by Student Life and Leadership each semester. Failure to comply shall result in suspension from this Council until such time the lists are submitted.

### Section 2: ACTIVE INITIATES

An active initiate is defined as an initiated member regularly enrolled in three or more units at San Diego State University (does not include Extended Studies or Open University classes) as a graduate or undergraduate student, paying active chapter dues and fees.

Section 3: PLEDGE OR NEW MEMBERS

A pledge or new member shall be defined as a San Diego State University student regularly enrolled in three or more units for regular credit (does not include Extended Studies or Open University classes) who has been officially pledged or associated by the fraternity but has not yet been initiated.

Section 4: SAN DIEGO AFFILIATES

A social affiliate shall be defined as an *initiated* member of the fraternity who is paying active dues and fees, is not currently regularly enrolled in three or more units at San Diego State University, but is attending San Diego State University or another college or university in the San Diego area. San Diego affiliated shall not be eligible to participate in the IFC sports leagues; however, they may, at the discretion of the Council, participate in other IFC sponsored activities. Students suspended or expelled from SDSU for disciplinary reasons are not eligible for San Diego affiliate status.

## ARTICLE XII: INTRAMURAL SPORTS

Section 1: The Council and its member fraternities shall adhere to the policies established for the intramural sports program of the Associated Students Recreational Sports Office.

Section 2: In addition to the eligibility rules established by the Associated Students Recreational Sports Office, the following eligibility rules shall apply for the IFC sports league:

- A. Only undergraduate actives and pledges or associate members whose names appear on their official rosters as originally submitted to IFC each semester shall be eligible to compete (men added after the fifth week of the semester are not eligible to participate until the following semester). Social affiliates are not eligible. (See definitions in Article XI, Sections 2-4).
- B. Rosters for all major sports will be obtained by the Recreational Sports Office from the IFC Advisor. Rosters for all intermediate and minor sports must be turned in at least two days prior to the start of the event and will be cross-checked with the IFC roster. No blanket entries will be accepted in intermediate and minor sports. The rosters can be changed up to the start of the event but are final after the event has begun.
- C. In all major sports, ineligible players will cost their fraternity automatic loss of that particular contest. (All protests concerning player eligibility must be made prior to the finish of the game). In all intermediate and minor sports fraternities will receive "0" points for all phases of the event that the player competed in.
- D. The Intramural staff, referees, and opposing players reserve the right to protest any participant. Anyone participating under an assumed name will be barred from that sport, and his team will forfeit any contest he played in under this assumed name.
- E. All members of a fraternity on IFC Academic Probation or Academic Suspension must submit a grade release card in order to be eligible to participate in IFC intramural sports. Members of fraternities on IFC Academic Probation or Academic Suspension who earned a grade point average the previous semester less than a 2.3 are ineligible to participate in IFC intramural sports.

Section 3: Any fraternity under full suspension from this Council for any reason will not be allowed to compete in IFC Intramural Sports during that time which they are under suspension.

## ARTICLE XIII: AWARDS

Section 1: INTRAMURAL AWARDS

The Council shall award trophies to those fraternities winning the IFC League championship in all intramural sports and shall also award an all-sports banner at the end of the school year to that fraternity which accumulates the most points for the entire year in IFC intramural sports. The point system shall be established by the Associated Students Recreational Sports Office, in consultation with the sports representatives from the IFC member fraternities.

Section 2: DEAN'S TROPHY

The Council shall award a Dean's Trophy each year to the fraternity that demonstrates the best overall achievement in these areas: scholarship, community service, campus involvement,

Interfraternity involvement, national/international fraternity involvement and recognition, alumni programs, and educational programs. The Dean's Trophy shall be awarded to the Fraternity in good standing that scores the highest in the SDSU Standards of Excellence annual Evaluation. Second and third place plaques will also be given.

Section 3: SCHOLARSHIP AWARDS

The Council shall give an award each semester to the chapters who rank first, second and third overall as well as give an award to the chapter with the highest new member GPA, highest initiate GPA, and the chapter that shows the most improvement over the previous semester. All chapters with a G.P.A. over the All-Undergraduate Men's Average shall receive a Certificate of Recognition from the Council, and all chapters on the IFC Academic Honor Roll shall receive an award.

Section 4: ALUMNI PROGRAMMING AWARD:

The Alumni IFC shall give a trophy to the chapter through an application process.

**ARTICLE XIV: EXPANSION**

The following procedures shall be followed to grant Council membership to a new organization:

A. Eligibility for Membership

Membership in the Interfraternity Council is open only to regionally, nationally or internationally affiliated, social, male fraternities.

B. Expansion Limitation

The number of fraternities to be granted colony status shall be determined by the Council. Normally, no more than one new colony can be established in an academic year.

C. Expansion Committee

The IFC Vice President shall appoint an Expansion Committee, chaired by the IFC Vice President, to include four fraternity members from separate chapters, a faculty/staff representative, and an Alumni IFC designee. The committee shall:

- (1) Review San Diego State University's environment for expansion, and make recommendations to the Council whether or not to expand,
- (2) Develop a questionnaire to be completed by fraternities requesting consideration,
- (3) Evaluate requests for consideration and recommend which ones should be invited to make formal presentations,
- (4) Decide on presentation procedures, and
- (5) Assist as needed with the colonization efforts of the new fraternity and review progress reports submitted by the colony.

D. Expansion Criteria

- (1) In reviewing whether or not to expand, the Expansion Committee shall consider the following:
  - (a) The availability of housing in the area zoned for fraternities,
  - (b) The number of men participating in recruitment, and the number of men joining fraternities as a percentage of the undergraduate male population,
  - (c) The average size of current chapters,
  - (d) The success of recent colonization efforts,
  - (e) The number of fraternities expressing interest, and
  - (f) Interest from area alumni.
- (2) In developing the selection criteria the Expansion Committee should consider the following:
  - (a) The fraternity's previous attempts at establishing groups at San Diego State University and/or other campuses,
  - (b) The size, strength, and quality of programs of the national or international fraternity,
  - (c) The location of nearby chapters of the fraternity,
  - (d) Financial backing from alumni and/or the national or international fraternity, including chapter house financing,
  - (e) Local alumni support and numbers,
  - (f) Ability of the national or international organization to assist a new chapter,
  - (g) The national or international fraternity's cooperation with the Administration and IFC at other Universities, and
  - (h) The history of the group if the fraternity previously had a chapter on campus.

E. IFC Commitment

The IFC must approve by a two-thirds (2/3) vote of the entire voting membership the Expansion Committee's recommendation to expand before requests for consideration can be solicited.

F. Request for Consideration

The IFC Advisor shall inform all national and international fraternity offices of these policies and invite interested fraternities to submit requests for consideration. Letters requesting consideration shall be signed by a member of the executive staff of the national or international fraternity and shall be sent, along with supporting materials and completed questionnaire, to the IFC Vice President by the specified deadline.

G. Invitation to Make Formal Presentations

Upon recommendations made by the Expansion Committee, the Council, by a two-thirds (2/3) vote of the entire voting membership shall decide:

- (1) Which fraternities will be invited to make a formal presentation to the Council,
- (2) How many fraternities will be invited to colonize, and
- (3) Decide on a time schedule for colonization.

H. Invitation to Colonize

After each delegate has heard all presentations, he shall indicate by ballot the fraternities he believes should be invited to colonize in rank order. A point system based upon the delegates' rank orderings shall determine which fraternity or fraternities shall receive invitations and the order of colonization if more than one invitation is to be issued. In the event of a tie, the IFC President shall vote. The fraternity representative(s) making presentations shall be informed verbally after the meeting of the Council's decision. After approving the Council's action, the Vice President of Student Affairs shall send the national or international fraternity a written invitation to colonize according to the timetable established by the IFC.

I. Colony Status

- (1) Before a group may be granted colony status it shall have met these conditions:

- (a) Attained a membership of at least fifteen men,
- (b) Elected, by democratic procedures, colony officers,
- (c) Submitted a roster of members,
- (d) Submitted copies of both the local and national or international constitution and bylaws,
- (e) Submitted a letter of support from the regional, national or international fraternity that a charter will not be granted until the Council approves regular membership status,
- (f) Submitted the name and address of the chapter alumnus advisor,
- (g) Met all University requirements for campus recognition as stipulated in the Student Organization Handbook.

- (2) Upon receiving recognition by Student Life and Leadership the group shall be given colony status in IFC.

- (3) A colony shall have the following rights and responsibilities:

- (a) Vote on all issues, including officer elections and judicial matters, except expansion issues,
- (b) Pay full IFC dues,
- (c) Participate in all IFC sponsored activities, including intramural sports,
- (d) Submit quarterly progress reports until regular membership is obtained (progress reports should include information on the number of members, alumni support, financial status, and progress being made to obtain a chapter house),
- (e) Maintain a membership of at least twelve members,
- (f) Comply with all IFC and University policies,
- (g) Maintain a record of satisfactory attendance at Council meetings, and
- (h) Maintain a semesterly group mean grade point average that meets or exceeds the all men's average.

- (4) Members of a fraternity with colony status are not eligible to serve on the IFC Executive Committee, IFC Expansion Committee, or IFC Judicial Board.

- (5) A chapter shall retain colony status for a maximum of two years. The time period begins when on-campus status is granted (normally in the fall semester). The Council may, by a two-thirds vote of the entire voting membership, grant a colony no more than one extension of one semester in duration.

- (6) The Council may, with reasonable cause, and due process, revoke a group's colony status by a three-fourths (3/4) vote of the entire voting membership.
  - (7) A colony and its representatives shall be prohibited from approaching the landlord of an existing IFC member fraternity which is currently leasing property without the written consent of the existing fraternity.
- J. Recolonization Procedures
- A fraternity that has voluntarily been off campus for no more than four years can petition the Interfraternity Council to recolonize. A two-thirds (2/3) vote of the entire membership shall be required to grant colony status, and determine when recolonization can occur. In order to be eligible for recolonization, the fraternity shall not have any outstanding debts to the Interfraternity Council or to the University and its auxiliaries. A fraternity that has been off campus more than four years must participate in the regular expansion process, as specified in Sections A through G above.
- K. Regular Membership Status
- (1) Before a colony may be granted regular membership it shall have met these conditions:
    - (a) Fulfilled the responsibilities associated with colony status,
    - (b) Attained a membership of at least twenty-five (25) members, and
    - (c) Fulfilled the regional, national or international fraternity's requirements to obtain a charter.
  - (2) After the above conditions are met, the Council shall, by a two-thirds (2/3) vote of the entire voting membership, grant regular membership status. Such status may be withheld only with reasonable cause, as determined by the Council. If a colony is denied regular membership status, it may reapply anytime during its colony status time period.
  - (3) After the Council has approved regular membership status, the IFC President will notify the Vice President for Student Affairs.
  - (4) After approving the Council's action, the Vice President for Student Affairs shall write the national or international fraternity authorizing the regional, national or international fraternity to grant a charter.
  - (5) Regular membership rights and responsibilities commence upon receipt of the charter from the national or international fraternity.

**Adopted: September 1975**

**Last Amended: February 9, 2012**